



## Board Membership Application

Being selected by your peers to serve on the Board of Directors is both an honor and a tribute to you as a highly respected supporter of the arts. Membership on the board also carries with it a broad range of responsibilities. The following will provide insight into involvement and service on the Board of Directors for the Schuylkill Valley Regional Dance Company.

### Expectations of Board Members

Service on the Schuylkill Valley Regional Dance Company Board of Directors is a highly-visible and important commitment. Board members are expected to:

- Exemplify the highest standards of professional ethics, volunteerism, and commitment to Schuylkill Valley Regional Dance Company.
- Take an active role in the Schuylkill Valley Regional Dance Company activities and fulfill committee assignments.
- Engage, participate, and contribute to ideas and discussions, fundraising, volunteering, and promoting a positive environment for all dancers and families.
- Provide strategic thinking and look at the “big picture” of the Schuylkill Valley Regional Dance Company’s missions, goals, and strategic framework. Board members must avoid private agendas and should not be overly consumed or focused on administrative procedures, tactical, or operational details.
- Disclose any potential conflict of interest, or appearance of conflict.

### Criteria Used for Nominations

Among the criteria that will be considered are the following:

- Leadership and management experience
- Written responses to questions posed on application
- Other considerations that indicate that a candidate is uniquely qualified to serve on the Board of Directors

### Nomination Process

The Nomination Committee will recommend candidates for open positions to the Board of Directors at the annual meeting held in June. If there are open positions during the fiscal year, the Board of Directors will approve an adjusted date for candidate considerations. While personal interviews are not expected, the Nomination Committee may request interviews at its discretion. Once candidate(s) are recommended to the Board of Directors, a ballot shall be issued. Newly elected candidates will take office at the annual meeting in June, or if in the case of open positions during the fiscal year, at the date determined by the Board of Directors.

### Board Liaison Duties

If the Board of Directors chose, they can offer the candidate to serve in the capacity of a Board Liaison in order to gain experience and develop into a full Board Member. The Board Liaison is a crucial element of the Schuylkill Valley Regional Dance Company and serves as the Committee Chair along with a Board Member. The Board President assigns each Committee Chair. If selected, the Board Liaison will head the committee assigned, and report to the Board of Directors on status updates at the Board Meetings. The candidate will serve for at least three (3) months, and not to exceed one (1) full year prior to becoming a full Board Member.

### Meeting Attendance

Board members are expected to attend primary events (e.g., performances, annual parent/dancer meetings, Company Induction) as well as secondary events (e.g., mini-performances, technical rehearsals, fundraisers) as feasible. Board Members are also required to attend monthly board meetings; no more than two (2) absences are allowed per year.

**Questions?** If you have any questions, please contact the Nomination Committee Chair or President of the Board of Directors.



## Board Membership Application

### Contact Information

Name: \_\_\_\_\_  
*Last* *First* *MI*

Address: \_\_\_\_\_  
*Street* *City/State* *Zip*

Phone: \_\_\_\_\_  
*Home* *Work* *Cell*

Email: \_\_\_\_\_  
*Primary* *Secondary*

### Work History

Please list employment information from the past three years:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have reviewed the Schuylkill Valley Regional Dance Company Nomination Procedures regarding service on the Board of Directors. I agree to support the mission, goals, and strategic framework of SVRDC and understand the requirements of board service. I have completed this Nomination Form to the best of my ability and by signing it, submit this Nomination Form to the Schuylkill Valley Regional Dance Company Board of Directors for consideration. If nominated and elected, I shall fulfill the expectations of the Schuylkill Valley Regional Dance Company Board members to the best of my ability in the capacity that they have selected.

Candidate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed document to the attention of the Nomination Committee Chair:

**Schuylkill Valley Regional Dance Company**  
72 West Main Street  
Pottstown, PA 16465-7044  
Phone: 484-941-0683  
Email: thesvrdc@yahoo.com



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1. Relationship to the SVRDC, if any:
2. What would make you a unique and valuable contributor to the SVRDC Board of Directors?
3. The mission of SVRDC is "to foster appreciation for all forms of dance through live performances, provide performance opportunities to qualified dance students, and to be a springboard for the highest expectations of dance and choreography." Please select one area and address what strategies you would recommend if you served on the board.
4. Briefly describe one area of issue facing the SVRDC and how positive change to this area should be addressed.
5. Relationships with other Organizations/Entities and Experience with Non-Profit Organizations: Please list any leadership roles in, or relationships with, any other non-profit organization, association, society, or foundation.
6. Please list any networking contacts that could assist SVRDC with its mission and goals:
7. Conflict of Interests: Please list any personal/professional positions(s) or interest(s) you are currently or about to hold, or activities in which you are or are about to be engaged, which reasonably may be anticipated to conflict with your interest in serving SVRDC.
8. Which committees of Schuylkill Valley Regional Dance Company would you be interested in assisting?
  - o Finance
  - o Grants and Foundations
  - o Marketing and Advertising
  - o Public Relations
  - o Nomination and Board Development
  - o Performance
  - o Community Events
  - o Personnel
  - o Volunteer
  - o Family and Dancer Relations
  - o Hospitality
  - o Other: (please specify)